

ALARACT XXX/2020

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UNCLAS/FOUO

SUBJ/URGENT ALARACT 2020-XX/ PERSONNEL POLICY GUIDANCE IN SUPPORT OF ARMY WIDE PREPAREDNESS AND RESPONSE TO CORONAVIRUS DISEASE (COVID) 19 OUTBREAK

THIS URGENT ALARACT MESSAGE IS TRANSMITTED BY APD ON BEHALF OF HQDA DCS, G-1.

1. REFERENCES.

1.A. 10 UNITED STATES CODE (USC) 12301, RESERVE COMPONENTS GENERALLY.

1.B. MEMORANDUM, SECRETARY OF DEFENSE, SUBJECT: TRAVEL RESTRICTIONS FOR DOD COMPONENTS IN RESPONSE TO CORONAVIRUS DISEASE 2019, 11 MARCH 2020.

1.C. MEMORANDUM, DEPUTY SECRETARY OF DEFENSE, SUBJECT: STOP MOVEMENT FOR ALL DOMESTIC TRAVEL FOR DOD COMPONENTS IN RESPONSE TO CORONAVIRUS DISEASE 2019, 13 MARCH 2020.

1.D. THE JOINT TRAVEL REGULATIONS (JTR) UNIFORMED SERVICE MEMBERS AND DOD CIVILIAN EMPLOYEES, 13 MARCH 2020.

1.E. DODI 1315.18, PROCEDURES FOR MILITARY PERSONNEL ASSIGNMENTS, 28 OCTOBER 2015, INCORPORATING CHANGE 3, EFFECTIVE 24 JUNE 2019.

1.F. DODI 1400.25, DOD CIVILIAN PERSONNEL MANAGEMENT SYSTEM, VOLUME 1230, EMPLOYMENT IN FOREIGN AREAS AND EMPLOYEE RETURN RIGHTS, 26 JULY 2012.

1.G. AR 55-46, TRAVEL OVERSEAS, 14 JUNE 2017.

1.H. AR 135-200, ACTIVE DUTY FOR MISSIONS, PROJECTS, AND TRAINING FOR RESERVE COMPONENT SOLDIERS, 26 SEPTEMBER 2017.

1.I. AR 600-77, ADMINISTRATIVE MANAGEMENT OF WOUNDED, ILL, OR INJURED SOLDIERS, 05 MARCH 2019.

1.J. AR 614-30, OVERSEAS SERVICE, 22 DECEMBER 2016.

1.K. AR 600-8-11, REASSIGNMENT, 1 MAY 2007.

1.L. AR 600-8-10, LEAVE AND PASSES, 15 FEBRUARY 2006.

1.M. AR 614-100, OFFICER ASSIGNMENT POLICIES, DETAILS, AND TRANSFERS, 3 DECEMBER 2019.

1.N. AR 614-200, ENLISTED ASSIGNMENTS AND UTILIZATION MANAGEMENT, 25 JANUARY 2019.

1.O. AR 690-300, EMPLOYMENT, 3 APRIL 2019.

1.P. FORCE HEALTH PROTECTION GUIDANCE (SUPPLEMENT 4).

1.Q. HQDA EXORD 144-20, ARMY WIDE PREPAREDNESS AND RESPONSE TO COVID-19 OUTBREAK (AND SUBSEQUENT FRAGOS).

1.R. DEPARTMENT OF STATE, STANDARDIZED REGULATIONS (DSSR).

1.S. ASA (M&RA) DELEGATION OF CIVILIAN HUMAN RESOURCES (CHR) AUTHORITY MATRIX, VERSION 02-2017, 23 OCTOBER 2017.

1.T. DODI 6200.3, PUBLIC HEALTH EMERGENCY MANAGEMENT WITHIN THE DEPARTMENT OF DEFENSE, 5 MARCH 2010.

1.U. AR 690-11 DEPARTMENT OF THE ARMY EXPEDITIONARY CIVILIAN WORKFORCE AND CIVILIAN DEPLOYMENTS, IN SUPPORT OF MILITARY CONTINGENCY AND EMERGENCY OPERATIONS, 8 NOVEMBER 2019.

1.V. ALARACT 026/2020, PERSONNEL POLICY GUIDANCE IN SUPPORT OF ARMY WIDE PREPAREDNESS AND RESPONSE TO CORONAVIRUS DISEASE (COVID) 19 OUTBREAK, 17 MARCH 2020. (HEREBY RESCINDED).

2. PURPOSE: PROVIDE PERSONNEL GUIDANCE TO ARMY COMMANDS (ACOMS), ARMY SERVICE COMPONENT COMMANDS (ASCCS), AND DIRECT REPORTING UNITS (DRUS) IN SUPPORT OF ARMY WIDE PREPAREDNESS AND RESPONSE TO THE COVID-19 OUTBREAK.

3. SITUATION.

3.A. THE WORLD HEALTH ORGANIZATION DECLARED A PUBLIC HEALTH EMERGENCY OF INTERNATIONAL CONCERN FOR COVID-19 ON 30 JANUARY 2020. DUE TO THE INCREASED COVID-19 CONCERNS, THE DEPARTMENT OF DEFENSE (DOD) HAS TEMPORARILY INCREASED TRAVEL RESTRICTIONS TO CERTAIN LOCATIONS WHICH MAY RESULT IN TRAVEL DELAYS AND DEFERMENTS FOR DEPARTMENT OF THE ARMY PERSONNEL.

3.B. APPLICABILITY. THIS ALARACT APPLIES TO REGULAR ARMY (RA), UNITED STATES ARMY RESERVE – ACTIVE GUARD RESERVE (USAR-AGR), SOLDIERS SERVING ON ACTIVE DUTY FOR OPERATIONAL SUPPORT (ADOS), NATIONAL GUARD SOLDIERS ON TITLE 10 ORDERS, AND DEPARTMENT OF THE ARMY CIVILIANS (DACS).

### 3.C. TRAVEL AUTHORITIES

#### 3.C.1. EXCEPTIONS.

3.C.1.A. THE UNDER SECRETARY OF THE ARMY (USA) AND THE VICE CHIEF OF STAFF OF THE ARMY (VCSA) HAVE BEEN DELEGATED APPROVAL AUTHORITY FOR TRAVEL EXCEPTIONS FOR ALL DEPARTMENT OF THE ARMY PERSONNEL AND FAMILY MEMBERS ASSIGNED TO INSTALLATIONS, FACILITIES, AND SURROUNDING AREAS IN THE UNITED STATES AND ITS TERRITORIES.

3.C.1.B. THE GEOGRAPHIC COMBATANT COMMANDERS (GCC) HAVE BEEN DELEGATED THE AUTHORITY (MAY BE FURTHER DELEGATED) FOR TRAVEL EXCEPTIONS FOR DEPARTMENT OF THE ARMY PERSONNEL AND FAMILY MEMBERS ASSIGNED TO THE COMBATANT COMMAND.

3.C.1.C. THE SECRETARY OF THE ARMY HAS DELEGATED TO THE FIRST GENERAL OFFICER (GO) OR MEMBER OF THE SENIOR EXECUTIVE SERVICE (SES) IN THE CHAIN OF COMMAND AUTHORITY TO APPROVE EMERGENCY LEAVE AND AUTHORIZE THE RETURN OF SOLDIERS/DACS FROM LEAVE.

3.C.2. EXEMPTIONS. TRAVEL FOR RETIREMENTS OR SEPARATIONS WITHIN THE NEXT 60 DAYS ARE EXEMPT FROM DOD TRAVEL RESTRICTIONS. ADDITIONALLY, TRAVEL BY PATIENTS AND MEDICAL PROVIDERS FOR THE PURPOSE OF MEDICAL TREATMENT FOR DOD PERSONNEL AND THEIR FAMILY MEMBERS IS AUTHORIZED.

#### 4. EXECUTION.

##### 4.A. PCS TRAVEL GUIDANCE

4.A.1. SOLDIERS, DACS, AND THEIR FAMILY MEMBERS THAT HAVE SIGNED OUT OF A CONUS INSTALLATION ENROUTE TO A CONUS LOCATION WILL CONTINUE PCS MOVEMENT.

4.A.2. SOLDIERS, DACS, AND THEIR FAMILY MEMBERS THAT HAVE SIGNED OUT OF A CONUS OR NON-FOREIGN OCONUS LOCATIONS ENROUTE TO AN FOREIGN OCONUS LOCATION WILL NOT CONTINUE PCS MOVEMENT WITHOUT APPROVED ETP FROM THE VCSA (PARA 4.A.8. AND 4.A.9.).

4.A.3. SOLDIERS, DACS, AND THEIR FAMILY MEMBERS ASSIGNED TO A GCC THAT HAVE SIGNED OUT OF THE INSTALLATION LOCATION WILL NOT CONTINUE PCS MOVEMENT WITHOUT APPROVED ETP FROM THE RESPECTIVE GCC (PARA 4.A.8. AND 4.A.9.).

4.A.4. SOLDIERS, DACS, AND THEIR FAMILY MEMBERS WHO HAVE NOT SIGNED OUT OF THE LOSING INSTALLATION WILL STOP MOVEMENT SUBJECT TO THE APPROVAL OF AN ETP AS PRESCRIBED IN PARA 4.A.8 AND PROCEDURES IN 4.A.9.

4.A.5. SOLDIERS ENROUTE WHO WOULD SUFFER HARDSHIP BASED ON CONTINUED MOVEMENT MAY REQUEST A DEFERMENT OF ASSIGNMENT THROUGH THEIR LOSING UNIT/MPD. IF APPROVED, THESE SOLDIERS WILL RETURN TO THEIR LOSING UNIT.

4.A.6. LOSING COMMANDS MUST CONTACT SOLDIERS OR DACS IN TRANSIT TO REINFORCE GUIDANCE TO CONTINUE WITH TRAVEL ARRANGEMENTS.

4.A.7. INTRA-POST REASSIGNMENTS AND TRANSFERS ARE AUTHORIZED.

4.A.8. EXCEPTIONS TO POLICY

4.A.8.A. MISSION ESSENTIAL. THE GAINING COMMAND MAY DETERMINE THE SOLDIER OR DAC TO BE MISSION ESSENTIAL. IN THESE CASES, THE GAINING COMMAND G-1 ICW THE LOSING COMMAND G-1 WILL PREPARE AN ETP REQUEST FOR MOVEMENT THROUGH THE ACOM, ASCC, OR DRU COMMANDER TO THE APPROVAL AUTHORITY IN ACCORDANCE WITH PARA 4.A.9

4.A.8.B. EXTREME HARDSHIP. THE SOLDIER MAY REQUEST A HARDSHIP ETP TO CONTINUE MOVEMENT, FOR REASONS INCLUDING, BUT NOT LIMITED TO, SHIPMENT OF HHG AND POV AND/OR LOSS OF HOUSING DUE TO SELLING HOMES OR ENDING LEASES. IN THESE CASES, THE SOLDIER WILL INITIATE THE REQUEST FOR ETP VIA DA FORM 4187 (ATTACHMENT 1), THROUGH THE LOSING O-6 LEVEL COMMANDER AND COMMAND G-1 FOR RECOMMENDATION, THROUGH THE GAINING COMMAND G-1, TO THE APPROVAL AUTHORITY IN ACCORDANCE WITH PARA 4.A.9.

4.A.9. ETP APPROVAL AUTHORITIES AND PROCESSING

4.A.10. SOLDIERS AND DA CIVILIANS ASSIGNED TO AREAS IN THE UNITED STATES AND ITS TERRITORIES

4.A.10.A. SECRETARIAT AND ARSTAFF PRINCIPAL OFFICIALS, AS WELL AS ACOM, ASCC, AND DRU COMMANDERS WILL SUBMIT A SIGNED MEMORANDUM ALONG WITH A COMPLETED SPREADSHEET (ATTACHMENT 2) TO REQUEST AN EXCEPTION TO STOP MOVEMENT. JUSTIFICATION FOR TRAVEL SHOULD INCLUDE THE IMPACT OF NOT TRAVELING AND THE COVID-19 RISK MANAGEMENT CONSIDERATIONS.

4.A.10.B. REQUESTS WILL BE SUBMITTED VIA TASK MANAGEMENT TOOL (TMT) THROUGH THE ECC (DACs-ZDV-ECC) WITH THE TITLE "VCSA DA: ETP STOP MOVE 'ORGANIZATION NAME/DATE'".

4.A.10.C. FOR ETP REQUESTS WITHIN 48 HOURS OF APPROVAL, THE COMMANDING GENERAL OR PRINCIPAL OFFICIAL WILL SUBMIT A "CONTACT REPORT" VIA EMAIL TO THE GC AND/OR VCSA IN ADDITION TO THE DAS AND/OR AASA. THE CONTACT REPORT SHOULD HAVE THE SAME CONTENT AS

THE ETP REQUEST AND THE REASON FOR THE URGENT REQUEST. PROCESS THROUGH TMT SIMULTANEOUSLY FOR TRACKING PURPOSES.

4.A.10.D. THE OFFICE OF THE DIRECTOR OF ARMY STAFF WILL CONSOLIDATE AND SUBMIT ALL REQUESTS FOR ARSTAF, ACOMS, ASCCS, AND DRUS TO THE VCSA DAILY. COMMAND GENERALS AND PRINCIPAL OFFICIAL OFFICES WILL SUBMIT THE SPREADSHEET (ATTACHMENT 2) TO: USARMY.PENTAGON.HQDA-VDAS.MBX.EXECUTIVE-STRATEGY-GROUP-MAILBOX@MAIL.MIL

THE OFFICE OF THE ADMINISTRATIVE ASSISTANT WILL CONSOLIDATE AND PROCESS ALL REQUESTS FOR SECRETARIAT DAILY. PRINCIPAL OFFICIAL OFFICES WILL SUBMIT THE SPREADSHEET (ATTACHMENT 2) TO: USARMY.PENTAGON.HQDA-OAA.MBX.OAA-COMMUNICATIONS-POC@MAIL.MIL.

4.A.10.E. IF APPROVED, SUPPORTING DOCUMENTATION WILL BE RETURNED VIA TMT.

4.A.10.E.1. LEAVE IN-CONJUNCTION WITH PCS TRAVEL IS NOT AUTHORIZED; SOLDIER MAY REQUEST ORDINARY LEAVE AFTER ARRIVAL AT THE GAINING COMMAND.

4.A.10.E.2. PRIOR TO SOLDIER'S DEPARTURE THE LOSING COMMAND WILL ENSURE THE MEMBER HAS PROVIDED ACCURATE CONTACT INFORMATION TO THE LOSING COMMAND AND RECEIVED CONTACT INFORMATION FOR BOTH THE LOSING COMMAND AND GAINING COMMAND FOR ANY ENROUTE TRAVEL EMERGENCIES.

4.A.10.E.3. THE LOSING COMMAND WILL COORDINATE WITH THE SERVICING MPD TO PUBLISH ORDERS WITH ANY NECESSARY AMENDMENTS AND TRAVEL ARRANGEMENTS.

4.A.10.F IF DISAPPROVED, THE SOLDIER OR DAC WILL REMAIN UNDER STOP MOVEMENT.

4.A.11. SOLDIERS AND DACS ASSIGNED TO A GCC

4.A.11.A. REQUESTS FOR EXCEPTION TO POLICY WILL BE SUBMITTED IN ACCORDANCE WITH THE PRESCRIBED PROCEDURES OF THE GAINING G-1; CONTACT INFORMATION FOR THE G-1'S IS LISTED IN PARA 7.

4.A.11.B. IF APPROVED, THE GAINING OCONUS COMMAND G-1 WILL PROVIDE COPIES OF ALL APPROVED TRAVEL REQUEST AND A COMPLETED BY-NAME LIST OF APPROVED ETPS (ATTACHMENT 2) TO THE LOSING COMMAND G-1 WITH CC TO: HQDA G-1 (USARMY.PENTAGON.HQDA.MBX.PCCIMA04@MAIL.MIL), HRC G-3 (USARMY.KNOX.HRC.MBX.G3-OPERATIONS@MAIL.MIL) AND HQDA G-4 POCS: MR. THOMAS GENE, (703) 614-1029, GENE.THOMAS32.CIV@MAIL.MIL; MR. DERRICK M. CANDLER, CHIEF TRANSPORTATION POLICY, (703) 614-4173, DERRICK.M.CANDLER.CIV@MAIL.MIL.

4.A.11.B.1. LEAVE IN-CONJUNCTION WITH PCS TRAVEL IS NOT AUTHORIZED; SOLDIER MAY REQUEST ORDINARY LEAVE AFTER ARRIVAL AT THE GAINING COMMAND.

4.A.11.B.2. PRIOR TO SOLDIER'S DEPARTURE THE LOSING COMMAND WILL ENSURE THE MEMBER HAS PROVIDED ACCURATE CONTACT INFORMATION TO THE LOSING COMMAND AND RECEIVED CONTACT INFORMATION FOR BOTH THE LOSING COMMAND AND GAINING COMMAND FOR ANY ENROUTE TRAVEL EMERGENCIES.

4.A.11.B.3. THE LOSING COMMAND WILL COORDINATE WITH THE SERVICING MPD TO PUBLISH ORDERS WITH ANY NECESSARY AMENDMENTS AND TRAVEL ARRANGEMENTS.

4.A.11.C. IF DISAPPROVED, THE SOLDIER OR DAC WILL REMAIN UNDER STOP MOVEMENT.

4.B. ORDER PROCESSING GUIDANCE.

4.B.1. HRC WILL IDENTIFY OVERSEAS SOLDIERS AFFECTED BY THE RESTRICTION OF MOVEMENT WITH A DEROS OF 11 MAY 2020, AND EARLIER WHO ARE IN RECEIPT OF HRC ASSIGNMENT INSTRUCTIONS (AI), AND SOLDIERS IN A TRANSIT (TN) STATUS, AND SOLDIERS WITH SCHOOLS ENROUTE WITH START DATES DURING THE STOP MOVEMENT PERIOD.

4.B.1.A. HRC WILL PROVIDE A ROSTER OF AFFECTED SOLDIERS TO OCONUS COMMAND G-1S AND ASK THEM TO IDENTIFY (1) INVOLUNTARY FOREIGN SERVICE TOUR EXTENSION (IFSTE) POPULATION WITH THE REQUESTED DEROS AND (2) APPROVED ETP TRAVEL POPULATION.

4.B.1.B.1. IFSTE POPULATION: BASED ON INPUT FROM OCONUS G-1, HRC WILL TOP-LOAD DEROS ADJUSTMENTS UP TO 60 DAYS AND AMEND ASSIGNMENT INSTRUCTIONS WITH ADJUSTED REPORT DATES, WHEN REQUIRED. HRC WILL ATTEMPT TO RESCHEDULE THOSE SOLDIERS WITH SCHOOLS ENROUTE BASED ON NEW DEROS. HRC WILL COORDINATE WITH OCONUS G-1 FURTHER FOR DEROS ADJUSTMENTS UP TO 90 DAYS TO FACILITATE RESCHEDULING OF REENLISTMENT/RECLASSIFICATION TRAINING WHEN CLASS DATES DO NOT ALIGN WITH NEW DEROS.

4.B.1.B.2. APPROVED ETP TRAVEL POPULATION: HRC WILL AMEND ASSIGNMENT INSTRUCTIONS WITH ADJUSTED REPORT DATES TO ACCOMMODATE 14 DAY QUARANTINE PERIOD, WHEN REQUIRED.

4.B.1.C. HRC WILL PROVIDE A ROSTER TO OCONUS G-1S INDICATING CHANGES TO THE IFSTE POPULATION AND APPROVED ETP TRAVEL POPULATION.

4.C. ENTITLEMENT GUIDANCE. MOST PAY AND BENEFITS FOR SOLDIERS ARE UNAFFECTED BY THE EFFECTS OF COVID-19, AND UNLESS ADDRESSED BY THIS GUIDANCE, WILL CONTINUE TO BE PAID IAW EXISTING LAWS, REGULATIONS, POLICIES, AND PROCEDURES:

4.C.1. BASIC ALLOWANCE FOR SUBSISTENCE (BAS):

4.C.1.A. THIS GUIDANCE DOES NOT APPLY TO OFFICERS, OR TO SOLDIERS (OFFICER OR ENLISTED) WHO ARE DEEMED TO BE ELIGIBLE FOR RECEIPT OF AN ISOLATION ALLOWANCE (SEE ISOLATION ALLOWANCE BELOW).

4.C.1.B. IN SITUATIONS WHERE ACTIVE DUTY SERVICE SOLDIERS ARE ORDERED INTO RESTRICTION OF MOVEMENT FOR SELF-MONITORING, COMMANDERS MAY CONSIDER THE FOLLOWING WITH REGARD TO THE PAYMENT OF BAS:

4.C.1.B.1. SOLDIERS WHO, IMMEDIATELY PRIOR TO RESTRICTION OF MOVEMENT FOR SELF-MONITORING, WERE SUBJECT TO AUTOMATIC DEDUCTION OF BAS AS A RESULT OF ASSIGNMENT TO ESSENTIAL STATION MESSING (ESM) OR ASSIGNMENT TO A VESSEL, MAY, UPON THE DETERMINATION OF THE APPROPRIATE COMMANDER, RECEIVE THEIR BAS WITHOUT AUTOMATIC DEDUCTION UNDER CERTAIN CIRCUMSTANCES REFERENCED BELOW.

4.C.1.B.2. SOLDIERS WHO DO NOT RESIDE IN GOVERNMENT QUARTERS (UNACCOMPANIED OR LEASED) AND ARE NOT SUBSISTED OUT OF A GOVERNMENT/APPROPRIATED FUND DINING FACILITY (E.G., ENLISTED DINING FACILITY, ENLISTED MESS, GALLEY), EITHER BY CONSUMING MEALS AT THE DINING FACILITY OR BY BEING PROVIDED MEALS FROM THE DINING FACILITY (I.E., DELIVERED TO SOLDIERS), AND IF SOLDIERS MUST CONSUME FROM A COMMERCIAL SOURCE (E.G., ROOM SERVICE, RESTAURANT DELIVERY SERVICE), THEN APPROPRIATE COMMANDERS MAY AUTHORIZE PAYMENT OF BAS AT THE STANDARD RATE, OR THE BAS-II RATE (I.E., TWICE THE STANDARD RATE). BAS-II MAY NOT BE AUTHORIZED IF THE FACILITY OR LODGING IN WHICH THE SOLDIER RESIDES DURING THE PERIOD OF RESTRICTION OF MOVEMENT FOR SELF-MONITORING PROVIDED ADEQUATE FOOD STORAGE AND PREPARATION FACILITIES, AS THAT TERM IS DEFINED IN ATTACHMENT 2 OF DODD 1418.05, BASIC ALLOWANCE FOR SUBSISTENCE (BAS) POLICY, APRIL 23, 2007. IF BAS-II IS AUTHORIZED, IT MUST BE APPLIED UNIFORMLY TO ALL ENLISTED SOLDIERS ORDERED TO RESTRICTION OF MOVEMENT FOR SELF-MONITORING UNDER SIMILAR CIRCUMSTANCES DISCUSSED HERE AT THE SAME INSTALLATION OR AT INSTALLATIONS IN CLOSE PROXIMITY TO EACH OTHER.

4.C.1.C. IF, WHILE UNDER RESTRICTION OF MOVEMENT FOR SELF-MONITORING, SOLDIERS DO NOT RESIDE IN GOVERNMENT QUARTERS

(UNACCOMPANIED OR LEASED), BUT ARE SUBSIDIZED OUT OF A GOVERNMENT/APPROPRIATE FUND DINING FACILITY (E.G., ENLISTED DINING FACILITY, ENLISTED MESS) EITHER BY CONSUMING MEALS AT THE DINING FACILITY OR BY BEING PROVIDED MEALS FROM THE DINING FACILITY (I.E., DELIVERED TO SOLDIERS), APPROPRIATE COMMANDERS MAY, BY ETP AND DUE TO THE UNIQUE CIRCUMSTANCES OF THE RESTRICTION OF MOVEMENT FOR SELF-MONITORING, PROVIDE MEALS TO SOLDIERS FROM A GOVERNMENT DINING FACILITY WITHOUT CHARGE TO THE SOLDIERS AND MAY AUTHORIZE THE PAYMENT OF BAS TO THE SOLDIERS AT THE STANDARD RATE.

#### 4.C.2. HOUSING ALLOWANCES

4.C.2.A. EXISTING LAWS AND POLICIES GOVERNING HOUSING ALLOWANCES WILL COVER MANY OF THE SITUATIONS THAT AFFECT SOLDIERS IN RESPONSE TO THE SPREAD OF COVID-19 AND SHOULD BE RELIED UPON IN SUCH SITUATIONS. THIS GUIDANCE PROVIDES CLARIFICATION REGARDING ENTITLEMENT TO HOUSING ALLOWANCES IN UNUSUAL OR ATYPICAL SITUATIONS AS A RESULT OF RESPONDING TO COVID-19.

4.C.2.B. BASIC ALLOWANCE FOR HOUSING (BAH) AND OVERSEAS HOUSING ALLOWANCE (OHA). IN SITUATIONS WHERE A SOLDIER WITHOUT DEPENDENTS OCCUPIES UNACCOMPANIED GOVERNMENT QUARTERS AS A RESULT OF BEING ORDERED INTO RESTRICTION OF MOVEMENT FOR 14 DAYS OF SELF-MONITORING, OCCUPANCY OF THE GOVERNMENT QUARTERS SHALL BE CONSIDERED TEMPORARY (I.E., NOT A SOLDIER'S PERMANENT RESIDENCE IN THE AREA OF THE PERMANENT DUTY STATION (PDS)) AND THEREFORE, ENTITLEMENT TO BAH OR OHA, AS THE CASE MAY BE FOR SUCH SOLDIERS, WOULD CONTINUE. THIS WOULD ONLY BE THE CASE IF, PRIOR TO BEING ORDERED INTO RESTRICTION OF MOVEMENT FOR SELF-MONITORING, THE SOLDIER WAS ENTITLED TO BAH OR OHA AT THE WITHOUT DEPENDENTS RATE, I.E., SOLDIERS HAD NOT PREVIOUSLY PERMANENTLY OCCUPIED GOVERNMENT QUARTERS (INCLUDED SHIPBOARD QUARTERS) AT OR NEAR THE PDS.

4.C.2.C. FAMILY SEPARATION HOUSING (FSH) ALLOWANCE. IF GOVERNMENT-FUNDED CONCURRENT TRAVEL OF DEPENDENTS IS NOT AUTHORIZED IN CONJUNCTION WITH A SOLDIER'S PCS FROM A PDS IN THE U.S. TO ANOTHER PDS IN THE U.S. AS A RESULT OF THE DOD'S, OR THE SECRETARY OF THE ARMY RESPONSE TO COVID-19, COMMANDERS MAY AUTHORIZE SOLDIERS TO RECEIVE FSH AT THE NEW PDS, AS LONG AS A SOLDIER QUALIFIES FOR THE ALLOWANCE, I.E., THE DEPENDENTS DO NOT ACTUALLY RESIDE AT OR NEAR THE NEW PDS AND GOVERNMENT QUARTERS AT THE NEW DUTY STATION (TO INCLUDE UNACCOMPANIED GOVERNMENT QUARTERS) ARE UNAVAILABLE. IN SUCH A CASE, AND NOTWITHSTANDING PARAGRAPH 10.C.(4). OF ENCLOSURE



3 OF DODI 1315.18, PROCEDURES FOR MILITARY PERSONNEL ASSIGNMENTS, DATED OCTOBER, 28 2015 (AND INCORPORATING CHANGE 3, EFFECTIVE JUNE 24, 2019), SOLDIERS SHALL BE ENTITLED TO BAH AT THE WITH DEPENDENTS RATE BASED ON THE DEPENDENT(S) LOCATION OR THE OLD PDS (WHICHEVER IS MORE EQUITABLE), AND FSH (PAID AT THE BAH WITHOUT DEPENDENTS RATE FOR A SOLDIER'S PAY GRADE) BASED ON THE LOCATION OF THE NEW PDS.

4.C.2.D. BAH/OHA/COLA WAIVERS. NO CHANGES. ALARACT 097/2016 - SUBJECT BAH, OHA, AND COST OF LIVING (COLA) SECRETARIAL WAIVER REMAINS IN EFFECT. THE GUIDANCE IN THIS ALARACT IS INTENDED TO PROVIDE TEMPORARY ASSISTANCE TO SOLDIERS AND THEIR FAMILIES TO EASE THE TRANSITION OF A PCS MOVE TO THE NEW PDS IN CONUS OR OCONUS. TO BE ELIGIBLE FOR CONSIDERATION OF A WAIVER, SOLDIER'S DEPENDENTS MUST RESIDE WITH THEM PRIOR TO PCS UNLESS THE SOLDIER IS SERVING AN UNACCOMPANIED TOUR. THE DEPENDENTS MUST CONTINUE TO RESIDE AT THE PREVIOUS DUTY STATION OR GOVERNMENT-APPROVED DESIGNATED PLACE. REFER TO ALARACT 097/2016 FOR SPECIFIC GUIDANCE, INSTRUCTIONS AND ELIGIBLE CATEGORIES.

#### 4.C.3. FAMILY SEPARATION ALLOWANCE (FSA)

4.C.3.A. EXISTING FSA LAWS, REGULATIONS, POLICES, AND PROCEDURES WILL COVER MANY OF THE SITUATIONS THAT MAY AFFECT SERVICE SOLDIERS WITH DEPENDENTS (AND SOLDIERS MARRIED TO OTHER SERVICE SOLDIERS, I.E., DUAL MILITARY COUPLES, WITHOUT DEPENDENTS) IN RESPONSE TO THE SPREAD OF COVID-19. THESE SAME LAWS, REGULATIONS, POLICIES, AND PROCEDURES ALSO PROVIDE GUIDANCE REGARDING SITUATIONS THAT RESTRICT THE PAYMENT OF FSA. FOR EXAMPLE, IF SERVICE SOLDIERS ARE ORDERED INTO RESTRICTION OF MOVEMENT FOR SELF-MONITORING AT THEIR PDSS SUCH THAT THEY WOULD BE SEPARATED FROM THEIR DEPENDENTS WHO RESIDE AT OR NEAR THE SOLDIER'S PDS, THEY ARE NOT ENTITLED TO FSA BECAUSE FEDERAL LAW PROHIBITS PAYMENT OF FSA WHENEVER SOLDIER'S DEPENDENTS RESIDE AT OR NEAR THE SOLDIER'S DUTY LOCATIONS (PDS, HOME PORT, OR TDY LOCATIONS).

4.C.3.B. THERE ARE SITUATIONS, HOWEVER, THAT HAVE ARISEN AS A RESULT OF THE DEPARTMENT'S RESPONSE TO COVID-19 THAT WOULD AUTHORIZE SOLDIERS TO RECEIVE FSA AS LONG AS THEY ARE OTHERWISE ELIGIBLE. THESE SITUATIONS INCLUDE:

4.C.3.B.1. THE AUTHORIZED DEPARTURE AND STOP MOVEMENT OF DEPENDENTS FROM/TO THE AREA OF THE AMERICAN CONSULATE GENERAL IN MILAN, ITALY, AS DELINEATED IN THE CIVILIAN OFFICIAL PERFORMING THE DUTIES OF THE UNDER SECRETARY OF DEFENSE FOR PERSONNEL AND

READINESS MEMORANDUM, "IN-COUNTRY AUTHORIZED DEPARTURE — CONSULATE GENERAL" OF 6 MARCH 2020; AND

4.C.3.B.2. THE TEMPORARY TRAVEL RESTRICTIONS DIRECTED BY THE SECRETARY OF DEFENSE MEMORANDUM, "TRAVEL RESTRICTION FOR DOD COMPONENTS IN RESPONSE TO CORONAVIRUS DISEASE 2019" OF MARCH 11, 2020.

4.C.3.C. THESE SITUATIONS CONFER ENTITLEMENT TO FSA FOR SOLDIERS AS FOLLOWS AS LONG AS DEPENDENTS/SOLDIER SPOUSES DO NOT ACTUALLY RESIDE IN AREA OF A SOLDIER'S DUTY LOCATION:

4.C.3.C.1. IN THE CASE OF AN AUTHORIZED DEPARTURE/STOP MOVEMENT, FSA-RESTRICTED (FSA-R) MAY BE PAID TO SOLDIERS WHOSE DEPENDENTS EITHER: 1) TRAVEL TO A SAFE-HAVEN THAT IS NOT AT OR NEAR THE PDS, OR 2) ARE NOT IN THE AREA OF THE PDS AND ARE NO LONGER AUTHORIZED CONCURRENT GOVERNMENT-FUNDED TRAVEL TO JOIN THE SOLDIER AT THE PDS. ENTITLEMENT TO FSA-R BEGINS ON THE DATE THE DEPENDENTS DEPART THE PDS AREA OR THE DATE GOVERNMENT-FUNDED CONCURRENT TRAVEL OF DEPENDENTS IS SUSPENDED, AS APPLICABLE.

4.C.3.C.2. IN THE CASE OF THE DIRECTED TEMPORARY TRAVEL RESTRICTIONS, FSA-R MAY BE PAID TO SOLDIERS WHO ARE SEPARATED FROM THEIR DEPENDENTS DUE TO SUSPENSION OF GOVERNMENT-FUNDED CONCURRENT TRAVEL OF DEPENDENTS (INCLUDING SUSPENSION OF CONCURRENT TRAVEL FROM ONE CONUS PDS TO ANOTHER CONUS PDS); ENTITLEMENT ACCRUES AS OF THE DATE OF THE SUSPENSION. FSA-TEMPORARY (FSA-T) MAY BE PAID TO SOLDIERS SEPARATED FROM THEIR DEPENDENTS AS A RESULT OF BEING HALTED AT A TDY LOCATION (INCLUDING TDY LOCATIONS IN CONJUNCTION WITH A PCS) AS LONG AS THE LENGTH OF THE PERIOD IN WHICH A SOLDIER IS HELD AT THE TDY LOCATION WHEN COMBINED WITH THE PERIOD OF THE TDY EXCEEDS 30 CONSECUTIVE DAYS; ENTITLEMENT IS EFFECTIVE AS OF THE FIRST DAY OF THE COMBINED PERIOD.

4.C.3.D. SOLDIERS MAY BE ENTITLED TO FSA-R, OR FSA-T, BUT NOT BOTH SIMULTANEOUSLY. SOLDIERS SEPARATED FROM THEIR DEPENDENTS (OR SOLDIER SPOUSES) SOLELY AS A RESULT OF THEIR LEAVE TRAVEL BEING HALTED, DELAYED, OR CANCELLED IAW THE SECRETARY OF DEFENSE DIRECTED TRAVEL RESTRICTIONS, ARE NOT ENTITLED TO FSA.

4.C.4. ISOLATION ALLOWANCE. ON 13 MARCH 2020, DOD AMENDED THE JTR TO AUTHORIZE AN ISOLATION ALLOWANCE FOR SOLDIERS WHO ARE COMPLETING A PCS FROM A COUNTRY WHERE DOD FORCE HEALTH PROTECTION GUIDANCE REQUIRES A PERIOD OF SELF-MONITORING. THIS ISOLATION ALLOWANCE WILL PROVIDE, IN THOSE CASES WHERE A SOLDIER

INCURS A COST AND LODGING AND MEALS ARE NOT PROVIDED IN-KIND, PER DIEM IAW JTR CHAPTER 5, PART A. THIS ALLOWANCE WILL BE PAYABLE DURING THE PERIOD AFTER THE SOLDIER REPORTS TO THE NEW PDS AND BEFORE THE SOLDIER IS ELIGIBLE FOR TEMPORARY LODGING EXPENSE (TLE)/TEMPORARY LODGING ALLOWANCE (TLA).

4.C.5. TRAVEL AND TRANSPORTATION ALLOWANCES (PER DIEM). IN ALL CASES, IF LODGING IN KIND OR MEALS IN KIND ARE PROVIDED, PER DIEM IS NOT PAYABLE.

4.C.5.A. PCS TRAVEL - INTERRUPTIONS. SOLDIERS AND DEPENDENTS WHO ARE ORDERED INTO A PERIOD OF SELF-MONITORING WHEN PERFORMING A PCS MAY RECEIVE PER DIEM AFTER DEPARTING THE OLD PDS.

4.C.5.A.1. SOLDIERS AND DEPENDENTS WHO ARE DELAYED AT A PORT OF ENTRY MAY BE AUTHORIZED PER DIEM WHILE AWAITING TRANSPORTATION BEFORE PROCEEDING TO THE NEW PDS.

4.C.5.A.2. SOLDIERS AND DEPENDENTS PERFORMING A PCS WHO RECEIVE ORDERS TO DELAY THEIR TRAVEL AFTER DEPARTING THE OLD PDS, WHO ARE AUTHORIZED TO REMAIN IN PLACE, TO TEMPORARILY RETURN TO THE OLD PDS, OR TO MOVE TO AN ALTERNATE LOCATION MAY BE AUTHORIZED PER DIEM WHILE AWAITING TRANSPORTATION. INSTRUCTIONS AND EXAMPLES FORTHCOMING.

4.C.5.A.3. SOLDIERS AND THEIR DEPENDENTS PERFORMING A PCS WHO HAVE DETACHED OR DEPARTED THE OLD PDS AND ARE LATER ORDERED TO PERMANENTLY RETURN TO THE PREVIOUS PDS, OR WHOSE ORDERS ARE AMENDED TO NAME A DIFFERENT PDS MAY BE AUTHORIZED PCS ALLOWANCES.

4.C.5.B. TDY TRAVEL – INTERRUPTIONS. SOLDIERS ORDERED INTO RESTRICTION OF MOVEMENT FOR SELF-MONITORING AT THE TDY LOCATION MAY BE AUTHORIZED TDY TRAVEL AND TRANSPORTATION ALLOWANCES. THE SOLDIER'S TDY ORDERS MAY BE AMENDED TO EXTEND THE TDY ASSIGNMENT TO COVER THE PERIOD OF SELF-MONITORING.

4.C.5.B.1. SOLDIERS RETURNING TO THE PDS FROM TDY TRAVEL, INCLUDING RETURN FROM DEPLOYMENTS, WHO ARE ORDERED INTO RESTRICTION OF MOVEMENT FOR SELF-MONITORING AT A PORT OF ENTRY BEFORE PROCEEDING TO THE PDS MAY BE AUTHORIZED STANDARD TRAVEL AND TRANSPORTATION ALLOWANCES. A SOLDIER'S TDY ORDERS MAY BE AMENDED TO EXTEND THE TDY ASSIGNMENT FOR THE DURATION OF THE ISOLATION.

4.C.5.B.2. SOLDIERS TRAVELING ON TDY WHO ARE ORDERED TO RETURN TO THE PDS AFTER THEY DEPARTED TO THE TDY LOCATION MAY BE

AUTHORIZED STANDARD TRAVEL AND TRANSPORTATION ALLOWANCES TO RETURN TO THE PDS.

4.C.5.B.3. SOLDIERS AT A TDY LOCATION WHO ARE ORDERED TO CURTAIL THEIR TRAVEL AND RETURN TO THE PDS ARE AUTHORIZED STANDARD TRAVEL AND TRANSPORTATION ALLOWANCES TO THE PDS.

4.C.5.B.4. SOLDIERS RETURNING TO THEIR PDS FROM A TDY, INCLUDING RETURN FROM DEPLOYMENTS, MAY BE AUTHORIZED TDY ALLOWANCES IF ORDERED ON TDY AWAY FROM THE PDS.

4.C.6. TEMPORARY LODGING EXPENSE (TLE) AND TEMPORARY LODGING ALLOWANCE (TLA).

4.C.6.A. IF, UPON ARRIVAL AT NEW PDS, A SOLDIER IS ORDERED INTO RESTRICTION OF MOVEMENT FOR SELF-MONITORING (AND IF A SOLDIER'S DEPENDENTS RESIDE WITH THE SOLDIER AND ALSO PARTICIPATE IN SELF-MONITORING), THE PAYMENT OF TLE OR TLA, AS APPLICABLE, MAY BE DEFERRED UNTIL THE EXPIRATION OF THE SELF-MONITORING PERIOD AND PAYMENT, IF ANY, OF THE ISOLATION ALLOWANCE (SEE ABOVE) ENDS. IN SUCH CASES WHERE SOLDIERS ARE ORDERED INTO RESTRICTION OF MOVEMENT FOR SELF-MONITORING AT THE NEW PDS, BUT RESIDE SEPARATELY FROM THEIR DEPENDENTS, PAYMENT OF TLE OR TLA MAY BE PAID FOR THE DEPENDENTS CONCURRENTLY WITH ANY ISOLATION ALLOWANCES PAID TO THE SOLDIERS IAW EXISTING TLE OR TLA POLICIES AND PROCEDURES. IN ALL CASES, SOLDIERS AND/OR DEPENDENTS MUST BE OTHERWISE QUALIFIED TO RECEIVE TLE OR TLA AT THE NEW PDS.

4.C.6.B. IN CASES WHERE SOLDIERS AND/OR DEPENDENTS HAVE BEEN RECEIVING TLE OR TLA, AS APPLICABLE, AT THE OLD PDS, BUT AS A RESULT OF THE TEMPORARY TRAVEL RESTRICTIONS DIRECTED BY THE SECRETARY OF DEFENSE ARE UNABLE TO COMMENCE PCS TRAVEL, SUCH SOLDIERS AND DEPENDENTS SHOULD BE CONSIDERED TO BE IN AN "AWAITING TRANSPORTATION" STATUS AS DESCRIBED IN THE PCS TRAVEL SECTION ABOVE. COMMANDERS SHOULD MAKE EVERY EFFORT TO STOP ENTITLEMENT TO TLE OR TLA, AS APPLICABLE, AND "CONVERT" SOLDIERS AND/OR DEPENDENTS TO PER DIEM ENTITLEMENTS IN ORDER TO PRESERVE THE TLE OR TLA ENTITLEMENTS FUTURE USE ONCE SOLDIERS AND/OR DEPENDENTS ARRIVE AT THE NEW PDS.

4.C.7. HARDSHIP DUTY PAY-RESTRICTION OF MOVEMENT (HDP-ROM).

4.C.7.A. ONLY SOLDIERS CURRENTLY IN A TRAVEL STATUS (PCS OR TDY) AWAY FROM THE PDS MAY BE ELIGIBLE FOR REIMBURSEMENT OF LODGING AND PER DIEM.

4.C.7.B. SOLDIERS AT THEIR PDS WHO ARE NOT CURRENTLY IN A TRAVEL STATUS, INCLUDING THOSE WHO HAVE RETURNED FROM DEPLOYMENT OR TDY, MAY BE ELIGIBLE FOR HDP-ROM IF THEY MEET ALL OF THE FOLLOWING CONDITIONS:

4.C.7.B.1 AS A RESULT OF THE EFFECTS OF COVID-19, A COMMANDER ORDERS THE SOLDIER INTO RESTRICTION OF MOVEMENT FOR SELF-MONITORING.

4.C.7.B.2. THE COMMANDER DETERMINES GOVERNMENT LODGING-IN-KIND IS NOT AVAILABLE.

4.C.7.B.3. THE SOLDIER INCURS A COST FOR THE ADDITIONAL LODGING DURING THIS PERIOD.

4.C.7.B.4. THE COST OF LODGING IS NEITHER REIMBURSED NOR DEFRAIDED.

4.C.7.C. HDP-ROM IS A TAXABLE PAYMENT TO THE SOLDIER OF \$100 PER DAY, NOT TO EXCEED \$1,500 PER MONTH TO DEFRAY THE COSTS OF THE ADDITIONAL LODGING REQUIRED DURING THE SELF-MONITORING PERIOD. THIS FLAT RATE PAYMENT MAY BE MORE OR LESS THAN THE ACTUAL AMOUNT OF THE SOLDIER'S COSTS FOR LODGING. NO RECONCILIATION WITH A SOLDIER'S ACTUAL COSTS TO PROVIDE A SUPPLEMENTAL PAYMENT OR TO RECOUP ANY EXCESS IS AUTHORIZED.

4.C.7.D. COMMANDERS WHO ORDER A SOLDIER INTO RESTRICTION OF MOVEMENT FOR SELF-MONITORING SHOULD PRIORITIZE SELF-MONITORING AT LOCATIONS THAT CAN BE PROVIDED TO THE SOLDIER IN-KIND.

4.C.7.D.1. EXAMPLE 1. A COMMANDER ORDERS A SINGLE SOLDIER, WHO IS CURRENTLY ASSIGNED TO A PDS AND NOT CURRENTLY IN A TRAVEL STATUS, INTO RESTRICTION OF MOVEMENT FOR SELF-MONITORING. THERE ARE NO LODGING-IN-KIND FACILITIES AVAILABLE, AND THE SOLDIER'S BARRACKS ROOM IS NOT APPROPRIATE DUE TO A SHARED BATHROOM AND THE CONCERN ABOUT EXPOSURE TO OTHER SOLDIERS IN THE BARRACKS. AS A RESULT, THE SOLDIER IS REQUIRED TO SELF-MONITOR IN COMMERCIAL LODGING AT A COST TO THE SOLDIER OF \$70 PER DAY. THE SOLDIER RECEIVES NO REIMBURSEMENTS OR OTHER PAYMENTS TO DEFRAY THIS COST. THE SOLDIER IS ELIGIBLE FOR HDP-ROM AND RECEIVES A TAXABLE PAYMENT OF \$100 PER DAY. THE SOLDIER IS NOT REQUIRED TO RETURN ANY EXCESS.

4.C.7.D.2. EXAMPLE 2. A SOLDIER RETURNS FROM A DEPLOYMENT AND HAS TRANSITED FROM OR THROUGH A CDC THN LEVEL 3 COUNTRY. UPON ARRIVAL AT THE PDS, THE SOLDIER IS ORDERED INTO RESTRICTION OF MOVEMENT FOR SELF-MONITORING. BECAUSE THE SOLDIER HAS DEPENDENTS AT THE SOLDIER'S RESIDENCE WHO ARE NOT CURRENTLY

AFFECTED BY COVID-19, THE COMMANDER DETERMINES THE SOLDIER'S RESIDENCE IS NOT A SUITABLE LOCATION FOR SELF-MONITORING AND NO LODGING-IN-KIND FACILITIES ARE AVAILABLE. THE SOLDIER IS REQUIRED TO SELF-MONITOR IN COMMERCIAL LODGING AT A COST TO THE SOLDIER OF \$110 PER DAY. THE SOLDIER RECEIVES NO REIMBURSEMENTS OR OTHER PAYMENTS TO DEFRAY THIS COST. THE SOLDIER IS ELIGIBLE FOR HDP-ROM AND RECEIVES A TAXABLE PAYMENT OF \$100 PER DAY. THE SOLDIER IS NOT AUTHORIZED ANY SUPPLEMENTAL PAYMENT TO COVER THE ADDITIONAL COST.

4.C.8. PER DIEM EXTENSION. NO REQUIREMENT FOR AN APPROVAL AT HQDA LEVEL. IF A TDY EXTENSION IS REQUIRED DUE TO AN UNFORESEEN DELAY RELATED TO THE EFFECTS OF COVID-19, THE TRAVEL AUTHORIZATION APPROVING OFFICIAL MAY APPROVE AN EXTENSION TO CURRENT ORDER. THIS WILL BE CONSIDERED A BONA FIDE EXTENSION. THIS PARAGRAPH APPLIES TO SOLDIERS AND DA CIVILIANS. REF.: JTR 010206, TRAVEL AUTHORIZATIONS AND ORDERS.

4.C.9. GOVERNMENT CREDIT CARD (GTCC).

TO ENSURE SOLDIERS IN POSSESSION OF A GTCC HAVE PCS FUNDS AVAILABLE TO COVER ANY EXPENSES INCURRED DUE TO POSSIBLE TRAVEL DELAYS CONNECTED TO COVID-19, GTCC CREDIT LIMITS HAVE BEEN RAISED FOR SOLDIERS DELAYED AT THE DIFFERENT AERIAL PORT OF DEBARKATION (APODS) AND FOR SOLDIERS IN TN, OTHER THAN SEPARATION OR RETIREMENT. SOLDIERS PENDING DEPARTURE FROM LOSING UNIT MUST SEE THEIR UNIT TRAVEL CARD AGENCY PROGRAM COORDINATOR (APC) TO REGISTER THE CARD INTO THE PCS PROGRAM UPON RECEIPT OF PCS ORDERS AND/OR DURING OUT-PROCESSING.

4.C.10. ADDITIONAL DAC ENTITLEMENT CONSIDERATIONS.

4.C.10.A. PCS PER DIEM: PCS PER DIEM ALLOWANCE FOR DACS AND ANY ELIGIBLE DEPENDENT WILL BE CONTINUED AS SPECIFIED ON CURRENT AUTHORIZED TRAVEL ORDER. DEPENDENTS MUST BE ON THE PCS ORDERS TO RECEIVE DEPENDENT TRAVEL AND TRANSPORTATION ALLOWANCES.

4.C.10.B. TDY BEYOND 180 DAYS: COMMANDERS MAY APPROVE EXTENSIONS BEYOND 180-DAY (CONSECUTIVE DAYS) AT ONE LOCATION FOR DACS NTE 12 MAY 20. THIS APPROVAL APPLIES TO DACS TDY IMPACTED BY CURRENT COVID-19 SITUATION. THIS AUTHORITY DOES NOT COVER EXTENSION PRIOR TO COVID-19. REPORTING REQUIREMENTS TO AG1-CP REMAIN IN PLACE.

4.C.10.C. FOREIGN TRANSFER ALLOWANCE (FTA): COMMANDERS OF ASCCS (USARPAC, USAREUR, USARCEN, USARNORTH, USARSOUTH, AND USARAF)) MAY EXTEND FTA ALLOWANCE PAST THE 10 DAY LIMITATION TO ELIGIBLE PERSONNEL FOR A PERIOD NTE 12 MAY 2020.

4.C.10.D. TEMPORARY QUARTERS SUBSISTENCE ALLOWANCE (TQSA): FROM OCONUS TO CONUS, COMMANDER OF ASCCS MAY EXTEND TQSA UP TO ADDITIONAL 60 DAYS NTE MAY 12, 2020.

4.C.10.E. CANCELED OR CURTAILED TDY: COMMANDER MAY APPROVE DACS REIMBURSEMENT OF NONREFUNDABLE DEPOSITS, PREPAID RENT, LATE AND EARLY DEPARTURE FEES, REMAINING LODGING, AND TAX EXPENSES THAT WOULD HAVE BEEN PAID.

4.C.10.F. DEPLOYMENT TRAVEL OF ARMY CIVILIANS: DEPLOYMENT TRAVEL OF ARMY CIVILIANS TO SUPPORT CONTINGENCY OPERATIONS IS CONSIDERED MISSION ESSENTIAL; HOWEVER, PRUDENT MEASURES MUST BE IMPLEMENTED TO REDUCE RISK TO PERSONNEL.

4.C.10.G. ARMY CIVILIANS WHO ARE CURRENTLY DEPLOYED ON AN EXPEDITIONARY CIVILIAN WORKFORCE (ECW) ASSIGNMENT WITH END OF TOUR DATES PRIOR TO JUNE 2020, WILL HAVE THEIR REDEPLOYMENT POSTPONED FOR A 60-90 DAY PERIOD.

4.C.10.H. TDY TRAVEL OF ARMY CIVILIANS DEPLOYING UNDER THE ECW PROGRAM WILL BE POSTPONED FOR (INSERT CATEGORIES CONSISTENT WITH AR 690-11- THAT YOU WISH TO REQUIRE TO POSTPONE HERE) THROUGH END OF MAY 2020. THIS DELAY COVERS CIVILIANS WHO HAVE NOT YET REPORTED TO CRC FOR PRE-DEPLOYMENT TRAINING.

4.C.10.I. EXCEPTIONS MAY BE GRANTED ON A CASE-BY-CASE BASIS AS FOLLOWS:

4.C.10.I.1. WHEN THE DESIGNATED AUTHORITY OF THE THEATER COMMAND HAS DETERMINED THAT THE POSITION BEING FILLED IS CRITICAL TO MISSION AND CANNOT BE DELAYED WITHOUT SIGNIFICANT IMPACT TO MISSION.

4.C.10.I.2. THE POSITION IS CURRENTLY VACANT OR THE INCUMBENT CANNOT BE EXTENDED DUE TO PERSONAL HARDSHIP 4.D.10.9. THE APPROVAL AUTHORITY FOR GRANTING EXCEPTIONS TO THE TRAVEL DELAY FOR ARMY ECW DEPLOYMENTS, AND FOR NOT EXTENDING CURRENT ECW DEPLOYMENTS DUE TO PERSONAL HARDSHIP, IS THE DASA(CP).

4.C.10.J. THE APPROVAL AUTHORITY FOR GRANTING EXCEPTIONS TO THE TRAVEL DELAY FOR ARMY ECW DEPLOYMENTS, AND FOR NOT EXTENDING CURRENT ECW DEPLOYMENTS DUE TO PERSONAL HARDSHIP, IS THE DEPUTY UNDER SECRETARY FO THE ARMY (DUSA). REQUESTS FOR ETP MUST BE SUBMITTED THROUGH AG-1 CP, BC&D DIVISION.

4.C.11. PROCESSING TRAVEL CLAIMS (MILITARY AND DACS):

4.C.11.A. TDY: PROCESS THROUGH NORMAL CHANNELS. EXTENSIONS TO CURRENT TDY ORDER DUE TO THE EFFECTS OF COVID-19 MUST BE ANNOTATED ACCORDINGLY IN THE ORDER AND SETTLEMENT VOUCHER. NEW TDY ORDERS ISSUED DUE TO ISOLATION MUST REFLECT COVID-19 IN THE JUSTIFICATION.

4.C.11.B. PCS. PENDING FINAL COORDINATION AND APPROVAL WITH DFAS-ROME, NY PCS TRAVEL CLAIM PAYING OFFICE. GUIDANCE WILL BE ISSUED PRIOR TO THE RELEASE OF THIS ALARACT OR IN SEPARATE FINANCE GUIDANCE.

4.C.12. FUNDING. GUIDANCE WILL BE RELEASED IN A SUBSEQUENT MESSAGE.

4.D. LEAVE GUIDANCE. COMMANDERS SHOULD APPLY LEAVE AND LIBERTY POLICIES LIBERALLY, CONSISTENT WITH DOD FORCE HEALTH PROTECTION GUIDANCE AND MISSION REQUIREMENTS, FOR SOLDIERS, AND FOR SOLDIERS WHO CARE FOR FAMILY MEMBERS. SENIOR MISSION COMMANDERS WILL DEFINE LOCAL AREA POLICIES FOR LEAVES AND PASSES.

4.D.1. LEAVE FOR ILLNESS. COMMANDERS WITH SOLDIERS WHO ARE SICK MAY ALLOW CONVALESCENT LEAVE, AS APPROPRIATE, UNDER THE ADVICE AND DIRECTION OF MEDICAL HEALTH CARE PROFESSIONALS. WHEN COMMANDERS OBSERVE SOLDIERS EXHIBITING MEDICAL SYMPTOMS, THEY CAN ORDER SOLDIERS TO SEEK MEDICAL ATTENTION.

4.D.2. LEAVE FOR EXPOSURE TO COVID-19. COMMANDERS SHOULD FOLLOW NORMAL CONVALESCENT LEAVE GUIDANCE AND DOD FORCE HEALTH PROTECTION GUIDANCE FOR SOLDIERS WHO ARE EXPOSED TO COVID-19.

4.D.3. LEAVE FOR SOLDIERS WHO ARE SUSPECTED TO HAVE BEEN EXPOSED TO COVID-19. COMMANDERS SHOULD FOLLOW DOD FORCE HEALTH PROTECTION GUIDANCE FOR SOLDIERS WHO ARE SUSPECTED TO HAVE BEEN EXPOSED TO COVID-19, AND CHARGEABLE LEAVE WOULD NOT GENERALLY BE APPROPRIATE. COMMANDERS MAY EXERCISE THEIR AUTHORITY TO ASSIGN AN ALTERNATE PLACE OF DUTY FOR ANY SOLDIER ON ACTIVE DUTY AND MAY AUTHORIZE RELEVANT WORK TO BE PERFORMED REMOTELY.

4.D.4. LEAVE FOR SOLDIERS WHO PROVIDE CARE FOR A CLOSE FAMILY MEMBER WHO IS REQUIRED TO SELF-MONITOR. COMMANDERS SHOULD APPLY LEAVE AND LIBERTY POLICIES LIBERALLY. COMMANDERS MAY EXERCISE THEIR AUTHORITY TO ASSIGN AN ALTERNATE PLACE OF DUTY FOR ANY SOLDIER ON ACTIVE DUTY AND MAY AUTHORIZE RELEVANT WORK TO BE PERFORMED REMOTELY.

4.D.5. OTHER SITUATIONS CREATED BY EXTENDED EFFECTS OF COVID-19 ON SOLDIERS OR FAMILY MEMBERS. COMMANDERS SHOULD APPLY LEAVE AND LIBERTY POLICIES LIBERALLY. COMMANDERS MAY EXERCISE THEIR



AUTHORITY TO ASSIGN AN ALTERNATE PLACE OF DUTY FOR ANY SOLDIER ON ACTIVE DUTY AND MAY AUTHORIZE RELEVANT WORK TO BE PERFORMED REMOTELY.

4.D.6. LEAVE THAT IS NOT RELATED TO ILLNESS, POTENTIAL EXPOSURE, OR EXTENDED EFFECTS OF COVID-19. COMMANDERS MAY AUTHORIZE LEAVE, SPECIAL PASSES, OR REQUIRE SOLDIERS TO REQUEST ANNUAL LEAVE THROUGH NORMAL UNIT PROCEDURES.

4.D.7. SOLDIERS WHO EXHAUST THEIR ANNUAL LEAVE MAY BE GRANTED ADVANCE LEAVE, WITH PAY AND ALLOWANCES.

4.D.8. FOR CIVILIAN PERSONNEL LEAVE GUIDANCE, REFER TO ASA (M&RA) MEMORANDUM, "CIVILIAN PERSONNEL GUIDANCE FOR ARMY CIVILIANS IN RESPONDING TO CORONAVIRUS DISEASE 2019," 12 MARCH 2020 (WITH ATTACHMENTS).

#### 4.E. DAC POLICY CONSIDERATIONS.

4.E.1. CIVILIAN FOREIGN AREA TOUR EXTENSIONS. THE ADMINISTRATIVE ASSISTANT TO THE SECRETARY OF THE ARMY (AASA) AND COMMANDERS OF ACOMS, ASCCS, AND DRUS HAVE THE AUTHORITY TO APPROVE EXTENSIONS FOR DACS EMPLOYED IN FOREIGN AREAS. THE AUTHORITY TO GRANT AN INITIAL EXTENSION NTE 2 YEARS BEYOND THE OVERSEAS 5 YEAR TOUR LIMITATION MAY BE FURTHER DELEGATED IN WRITING TO LOCAL COMMANDERS OR CIVILIAN ACTIVITY HEADS. ANY SUBSEQUENT EXTENSION BEYOND 7 YEARS MAY BE DELEGATED, IN WRITING, NO LOWER THAN THE DEPUTY AASA OR DEPUTY COMMANDERS/HEADS OF AN ACOM, ASCC, OR DRU. EACH SUCH EXTENSION MAY NOT EXCEED 2 YEARS.

4.E.2. EXTENSIONS OF EMPLOYMENT FOR FAMILY MEMBERS IN FOREIGN AREAS. THE AASA AND COMMANDERS OF ACOMS, ASCCS, AND DRUS HAVE THE AUTHORITY TO APPROVE EMPLOYMENT EXTENSIONS OF UP TO 1 YEAR FOR EMPLOYEES WHO WERE APPOINTED VIA A FAMILY MEMBER APPOINTMENT IAW SCHEDULE A, 5 CFR 213.3106(B)(6). THIS AUTHORITY MAY BE DELEGATED IN WRITING TO THE LOWEST PRACTICABLE LEVEL, BUT NOT LOWER THAN A LOCAL COMMANDER OR ACTIVITY HEAD (OR EQUIVALENT).

4.E.3. CIVILIAN ENTRANCE ON DUTY DATES. EFFECTIVE 13 MARCH 2020, AND FOR THE 60 DAYS THEREAFTER (OR UNTIL CURRENT TRAVEL RESTRICTIONS ARE LIFTED), DOD CIVILIAN PERSONNEL ENTRANCE ON DUTY TO POSITIONS IN LEVEL 2 AND LEVEL 3 DESIGNATED LOCATIONS ARE POSTPONED FOR NON-ESSENTIAL CIVILIAN PERSONNEL WHO HAVE NOT YET BEGUN TRAVEL. IN ADDITION, DOD COMPONENTS MAY ONLY ONBOARD CIVILIAN EMPLOYEES WHO ARE ALREADY WITHIN THE LOCAL COMMUTING AREA. EXCEPTIONS MAY BE GRANTED IN WRITING FOR COMPELLING CASES WHERE THE TRAVEL IS (1)

DETERMINED TO BE MISSION-ESSENTIAL, (2) NECESSARY FOR HUMANITARIAN REASONS, OR (3) WARRANTED DUE TO EXTREME HARDSHIP. MISSION-ESSENTIAL TRAVEL REFERS TO WORK THAT MUST BE PERFORMED TO ENSURE THE CONTINUED OPERATIONS OF MISSION-ESSENTIAL FUNCTIONS, AS DETERMINED BY THE SECARMY. APPROVAL AUTHORITY FOR THESE EXCEPTIONS BELONGS TO THE COMBATANT COMMANDER IF THE INDIVIDUAL IS ASSIGNED TO A COMBATANT COMMAND AND THE SECARMY FOR ALL OTHER PERSONNEL (UNTIL SUCH AUTHORITY IS OTHERWISE FURTHER DELEGATED).

#### 4.F. RESERVE COMPONENT SPECIFIC GUIDANCE. THE FOLLOWING IS GUIDANCE SPECIFIC TO THE MANAGEMENT OF RESERVE COMPONENT (RC) SOLDIERS

4.F.1. RC MEMBERS PERFORMING ANY FORM OF ACTIVE DUTY OR FULL-TIME NATIONAL GUARD DUTY (FTNGD) SHALL ADHERE TO ALL DOD TRAVEL AND FORCE HEALTH PROTECTION GUIDANCE. IF A COMMANDER DETERMINES IT APPROPRIATE TO INSTITUTE RESTRICTION OF MOVEMENT FOR SELF-MONITORING OF AN RC MEMBER CURRENTLY PERFORMING ACTIVE DUTY FOR OPERATIONAL SUPPORT (ADOS), FTNGD FOR OPERATIONAL SUPPORT (FTNGD-OS), ANNUAL TRAINING, THEY MAY CONSIDER ISSUING VOLUNTARY ORDERS PURSUANT TO 10 USC § 12301(D) OR 10 USC § 12301(H), OR 32 USC § 502(F) (AS APPROPRIATE) , TO RETAIN THE RC MEMBER ON ACTIVE DUTY. FOR MEMBERS OF THE NATIONAL GUARD, THE GOVERNOR'S CONSENT FOR CERTAIN VOLUNTARY ORDERS MAY BE REQUIRED.

#### 4.F.2. RELEASE FROM ACTIVE DUTY OR FULL-TIME NATIONAL GUARD DUTY (FTNGD).

COMMANDERS WILL DEVELOP POLICIES TO ENSURE THAT RC MEMBERS WHO ARE SCHEDULED TO BE RELEASED FROM ACTIVE DUTY OR FTNGD RECEIVE APPROPRIATE CONSIDERATION FOR RESTRICTION OF MOVEMENT FOR SELF-MONITORING PRIOR TO RELEASE. IF THE COMMANDER DETERMINES IT APPROPRIATE TO INSTITUTE RESTRICTION OF MOVEMENT FOR SELF-MONITORING, OR IF AN RC MEMBER WHO WAS SCHEDULED TO BE RELEASED FROM ACTIVE DUTY OR FTNGD IS IMPACTED BY A STOP MOVEMENT ORDER OR TRAVEL RESTRICTION, THE COMMANDER MAY CONSIDER:

4.F.2.A. EXTENDING THE CURRENT ORDERS FOR THOSE RC MEMBERS ON INVOLUNTARY ORDER AUTHORITIES AND WHOSE ORDERS WOULD NOT VIOLATE ANY MOBILIZATION DURATION LIMITS AS SPECIFIED IN LAW.

4.F.2.B. CONSIDER ISSUING VOLUNTARY ORDERS PURSUANT TO 10 U.S.C. § 12301(D) OR 10 U.S.C. § 12301(H) FOR THOSE MEMBERS ON AN ACTIVE DUTY

INVOLUNTARY ORDER AUTHORITY AND WHOSE ORDERS WOULD VIOLATE ANY MOBILIZATION DURATION LIMITS AS SPECIFIED IN LAW.

4.F.2.C. EXTENDING THE CURRENT ORDERS FOR THOSE MEMBERS ON A VOLUNTARY ORDER AUTHORITY. IN THE CASE OF NATIONAL GUARD, THE GOVERNOR'S CONSENT FOR CERTAIN VOLUNTARY ORDERS MAY BE REQUIRED. IF AN EXTENSION REQUIRES AN EXCEPTION TO POLICY (ETP) FOR EXCEEDING 1,095 DAYS OR ACTIVE FEDERAL SERVICE (AFS), SUBMIT DOCUMENTS IAW AR 135-200, AS QUICKLY AS POSSIBLE FOR APPROVAL.

4.F.3. OCONUS. ALL RC SOLDIERS WITH TOUR END DATES DURING THE RESTRICTION OF MOVEMENT PERIOD WILL FOLLOW DOD TRAVEL AND FORCE HEALTH PROTECTION GUIDANCE. COMMANDS WILL REQUEST AN EXTENSION OR ISSUANCE OF ORDERS TO ACCOUNT FOR NECESSARY TRAVEL TIME, QUARANTINE (CURRENTLY 14 DAYS), AND OUT-PROCESSING. EXTENSIONS ARE MADE VIA THE OVERSEAS CONTINGENCY OPERATIONS-INDIVIDUAL (OCO-IND) MODULE ON THE MOBILIZATION COMMON OPERATING PICTURE (MOBCOP) WEBSITE ([HTTPS://MOBCOP.AOC.ARMY.PENTAGON.MIL/](https://MOBCOP.AOC.ARMY.PENTAGON.MIL/)). RC SOLDIERS WITH A DUTY LOCATION IN A CDC DESIGNATED LEVEL 2 OR 3 COUNTRY THAT IS THE SAME AS THEIR PRIMARY RESIDENCE WILL SELF TERMINATE IAW THEIR ORDER AND WILL NOT REQUIRE AN EXTENSION UNLESS MEDICAL TREATMENT IS REQUIRED (FOLLOW PROCEDURES FOR 12301(H) ORDERS). FUNDING FOR EXTENSIONS WILL BE PROVIDED AS NEEDED PER THE ARMY BUDGET OFFICE.

4.F.4. ALL COMMANDS WILL COORDINATE WITH THE INBOUND MOBILIZATION FORCE GENERATING INSTALLATION (MFGI) OR CONUS REPLACEMENT CENTER (CRC) TO ENSURE THERE IS LODGING AVAILABLE.

4.F.5. IF A SOLDIER REQUIRES TREATMENT, THE SOLDIER WILL RECEIVE CARE AT THE CLOSEST MEDICAL TREATMENT FACILITY (MTF) AND WILL NOT BE ALLOWED TO TRAVEL UNTIL MEDICALLY CLEARED. ONCE THE 12301(D) ORDER HAS EXPIRED, THE SOLDIER WILL BE PROCESSED FOR A 12301(H) ORDER. ONCE TREATMENT IS COMPLETE, THE 12301(H) ORDER WILL ALSO COVER THE OUT-PROCESSING PERIOD AT THE MFGI/CRC LOCATION IF APPLICABLE, AS WELL AS TRAVEL TIME TO THE PRIMARY RESIDENCE. INSTALLATION MANAGEMENT COMMAND (IMCOM) WILL COORDINATE WITH MEDICAL COMMAND (MEDCOM) FOR FOLLOW ON TRAVEL FOR SOLDIERS ONCE THEY EXHAUST THEIR 12301(H).

4.F.6. NEW ADOS TOURS.

4.F.6.A. ALL SOLDIERS WHO HAVE RECEIVED AN ADOS ORDER WITH A FUTURE START DATE BUT HAVE NOT INITIATED MOVEMENT WILL HAVE THEIR

ORDER AMENDED OR REVOKED. IF REVOKED, THE FORCE REQUESTOR WILL GENERATE ANOTHER TOUR OF DUTY (TOD) PACKET WHEN THE RESTRICTION OF MOVEMENT IS LIFTED, SUBJECT TO THE AVAILABILITY OF FUNDING.

4.F.6.B. ALL SOLDIERS WHO HAVE RECEIVED AN ADOS ORDER AND HAVE REPORTED TO AN MFGI OR CRC WILL BE RELEASED FROM ACTIVE DUTY (REFRAD). THE FORCE REQUESTOR WILL GENERATE ANOTHER TOUR OF DUTY (TOD) PACKET WHEN THE RESTRICTION OF MOVEMENT IS LIFTED, SUBJECT TO THE AVAILABILITY OF FUNDING.

4.F.7. EXCEPTIONS TO POLICY MAY BE SUBMITTED IN ACCORDANCE WITH MEMORANDUM, SECRETARY OF DEFENSE, SUBJECT: TRAVEL RESTRICTIONS FOR DOD COMPONENTS IN RESPONSE TO CORONAVIRUS DISEASE 2019, 11 MARCH 2020 AND MEMORANDUM, DEPUTY SECRETARY OF DEFENSE, SUBJECT: STOP MOVEMENT FOR ALL DOMESTIC TRAVEL FOR DOD COMPONENTS IN RESPONSE TO CORONAVIRUS DISEASE 2019, 13 MARCH 2020.

## 5. REPORTING.

5.A. EXAMPLE DA FORM 4187 FOR SOLDIERS REQUESTING PCS EXEMPTION THAT ARE NOT CURRENTLY IN-TRANSIT OR DEEMED MISSION CRITICAL BY GAINING COMMAND.

## 6. SUSTAINMENT. NOT USED.

7. COMMAND AND SIGNAL. COMMANDERS AT ALL LEVELS ARE RESPONSIBLE FOR ENSURING THE EFFECTIVE IMPLEMENTATION OF THIS ALARACT WITHIN THEIR COMMANDS.

7.A. HQDA G-1 OPERATIONS, 703-697-4246 OR  
USARMY.PENTAGON.HQDA.MBX.PCCIMA04@MAIL.MIL

7.B. HQDA G-1 COMPENSATION AND ENTITLEMENTS: 703-692-6889 OR  
USARMY.PENTAGON.HQDA-DCS-G-1.MBX.DAPE-PR-FSA-  
ENTITLEMENT@MAIL.MIL

7.C. HUMAN RESOURCES COMMAND ARMY SERVICE CENTER, 1-800-833-6622,  
OPTION 5 FOR THE ARMY TRAVEL ASSISTANCE CENTER,  
ASKHRC.ARMY@US.ARMY.MIL

7.D. HQDA DCS G-4, TRANSPORTATION, MR. THOMAS GENE, (703) 614-1029,  
GENE.THOMAS32.CIV@MAIL.MIL; MR. DERRICK M. CANDLER, CHIEF  
TRANSPORTATION POLICY, (703) 614-4173, DERRICK.M.CANDLER.CIV@MAIL.MIL.

7.E. 8A G-1 OPERATIONS 24/7, (315) 755-2706, USARMY.HUMPHREYS.8-  
ARMY.LIST.8A-G1-OPS-LIST@MAIL.MIL

7.F. USAREUR G-1 OPERATIONS: SGM KAJUAN BUTLER DSN (314)-537-1006, KAJUAN.I.BUTLER.MIL@MAIL.MIL

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7.H. 24HR USARAF/SETAF CURRENT OPERATION INTEGRATION CELL (COIC) WATCH DESK DSN: 314-637-1899, COM: +39-0444-66-1899 USARMY.USAG-ITALY.USARAF.MBX.COIC-OPS@MAIL.MIL

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8. EXPIRATION DATE OF THIS MESSAGE NLT 17 MARCH 2021. ADDITIONAL MESSAGES MAY BE PUBLISHED AS NEEDED.

#### ATTACHMENTS

1- SAMPLE DA 4187 (ETP HARDSHIP REQUEST)

2 - ETP SPREADSHEET

3 - MEMORANDUM, ASSISTANT SECRETARY OF DEFENSE, HARDSHIP DUTY  
PAY – RESTRICTION OF MOVEMENT DUE TO COVID - 19

4 - JOINT TRAVEL REGULATION REVISION, ISOLATION OR QUARANTINE

5 - DEFENSE TRAVEL MANAGEMENT OFFICE, COVID - 19 TRAVEL AND  
TRANSPORTATION QUESTIONS AND ANSWERS

DRAFT